

ABPI CODE OF PRACTICE 2021
OPTIONAL DISCLOSURE TEMPLATE FOR PATIENT ORGANISATIONS (POs) AND THE PUBLIC

Companies must include a note of methodologies used in preparing the disclosures

LAST UPDATED 16052023

1. Annual Disclosure of Support Provided to Patient Organisations and Contracted Services Provided by Individuals Representing Patients Organisations

Patient Organisation Name (add additional table for each Patient Organisation)	Country	Types of the Support or Services Provided		Monetary Value of Financial Support and of Invoiced costs	Description of Support ¹	Non-monetary Benefit for PO ²	Optional Indication of Patient Organisation's Total Income and/or the Company's Support as a Percentage	Fees for Services/ Expenses
		Financial Support	Grants add a line for each Grant			Not applicable		Not applicable
			Sponsorship of Meetings add a line for each sponsorship					
			Other Sponsorships add a line for each sponsorship					
		Non-financial support	Donations add a line for each donation					
		Contracted services (Fees and expenses should be disclosed separately)	Fees	Not applicable		Not applicable		
Out of pocket/ expenses								

2. Annual Disclosure of Contracted Services Provide by The Public

Number of Members of the Public / Journalists Contracted	Country	Contracted Services Provided			Description of Support ¹			Total Fees for Services/ Expenses
		Contracted services (Fees and expenses should be disclosed separately) add a line for each different service provided	Fees	Not applicable				
			Out of pocket expenses					
Members of the Public	16	UK	Market Research	Not applicable		Not applicable	Not applicable	£35 per person for fees
	4		Market Research					£50 per person for fees and out of pocket expenses
	16		Market Research					£35 per person for fees
	4		Market Research					£50 per person for fees and out of pocket expenses
Patients		Contracted services (Fees and expenses should be disclosed separately) add a line for each different service provided	Fees					
			Out of pocket expenses					
Journalists		Contracted services (Fees and expenses should be disclosed separately) add a line for each different service provided	Fees					
			Out of pocket expenses					

1. Add a clear description which is sufficiently complete to enable the reader to understand the nature of each support or services provided

2. For example, employee hours or company's facilities offered to support a Patient Organisation activity

Optional Disclosure Template for Patient Organisations and the Public including Patients and Journalists

LAST UPDATED 25.11.20

Companies must include a note of methodologies used in preparing the disclosures

	Patient Organisation Name	Country	Types of the Support or Services Provided											
			Financial Support			Non-financial support	Contracted services (Fees and expenses should be disclosed separately)					Non-monetary Benefit for PO ²	Optional Indication of Patient Organisation's Total Income and/or the Company's Support as a Percentage	Description of Services
			Grants <small>add a line for each Grant</small>	Sponsorship of Meetings <small>add a line for each sponsorship</small>	Other Sponsorships <small>add a line for each sponsorship</small>	Donations <small>add a line for each donation</small>	Fees	Out of pocket/ expenses						
Patient Organisation (add additional table for each Patient Organisation)														
Members of the Public	Description of Services ¹		Add additional lines as required				N/A	N/A	N/A	N/A				
	Description of Services ¹		Add additional lines as required				N/A	N/A	N/A	N/A				
	Aggregate amount attributable to transfers of value to such Recipients								N/A	N/A	N/A			
	Number of Recipients in aggregate disclosure								N/A	N/A	N/A			
Patients	Description of Services ¹		Add additional lines as required				N/A	N/A	N/A	N/A				
	Description of Services ¹		Add additional lines as required				N/A	N/A	N/A	N/A				
	Aggregate amount attributable to transfers of value to such Recipients								N/A	N/A	N/A			
	Number of Recipients in aggregate disclosure								N/A	N/A	N/A			
Journalists	Description of Services ¹		Add additional lines as required				N/A	N/A	N/A	N/A				
	Description of Services ¹		Add additional lines as required				N/A	N/A	N/A	N/A				
	Aggregate amount attributable to transfers of value to such Recipients								N/A	N/A	N/A			
	Number of Recipients in aggregate disclosure								N/A	N/A	N/A			

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2. For example, employee hours or company's facilities offered to support a Patient Organisation activity